



Constitution

Article One - Interpretations

Throughout this Constitution the following interpretations shall always apply:

	DEFINITION	DESCRIPTION
1a.	TTF	Traditional Tae Kwon-Do Federation.
1b.	TTF Instructor	A Black-belt over the age of 18 years, who complies with all requirements.
1c.	TTF Member	Any person who has submitted the appropriate membership application and paid all relevant fees and subscriptions.

Article Two - Objectives

- 2a. To promote the practice of the art of Tae Kwon-Do wherever possible, with a view to building a better and more peaceful world.
- 2b. To always be a non-political organisation which shall categorically reject, and where possible work to prevent, any type of national, political, religious or racial pressures or prejudices.
- 2c. To promote and encourage the moral and physical education of all TTF members, thereby improving their overall development and value to society in general.
- 2d. To promote and enhance the authority and value of Tae Kwon-Do to the general public by demonstrating the superior values, morals and ethics of the art, as required by all practitioners.
- 2e. To oversee the activities of every TTF Affiliated School and Organisation to ensure their compliance with all TTF Rules and Regulations.
- 2f. To seek membership of, and to remain an Affiliated Organisation within, the recognised National Governing Body for standards of instruction and behaviour for Tae Kwon-Do practitioners in the United Kingdom.

Article Three - Co-ordinating Committee

- 3a. Structure of the Coordinating Committee

The Coordinating Committee shall comprise the Chairman, Vice Chairman, National Secretary, Treasurer, Child Protection Officer and others, to include, but not to be limited to, Regional Officers representing the interests of their respective territory, which may comprise representative countries and liaison with other relevant organisations. Titles and duties of Officers may be determined, allocated and amended as necessary by the Coordinating Committee. National Representatives shall represent the interests of the TTF within their designated regions.
- 3b. Eligibility

Members of the first Coordinating Committee shall comprise the Founder Members of the TTF. Elected officials must have held TTF membership for a minimum period of two years if not a Founder Member. Members must be aged 18 years or over.

3c. Election

Every two years the Coordinating Committee will stand for re-election. Election to the Coordinating Committee shall be conducted as per Article Five of the Constitution, 'Procedures for Making Decisions'.

3d. Duties

The Committee Chairman shall be responsible for the establishment of a suitable Head Office of the TTF and for the day-to-day management of that Office. The Committee Chairman shall ensure that all Officers carry out their designated duties in accordance with the Constitution. The Coordinating Committee shall be responsible for ensuring that all Instructors are aware of all requirements of the TTF Constitution, Rules and Regulations. The Coordinating Committee shall be responsible for ensuring the smooth running and correct implementation of the Procedures for Making Decisions.

Article Four - Membership

- 4a. TTF is the governing body for the purpose of membership of all Affiliated Schools and Organisations. Any formal applications for membership of the TTF shall first be submitted to the National Secretary. Any subsequent decision made by the TTF Coordinating Committee in respect of any application shall be final.

Article Five - Procedures for Making Decisions

- 5a. At any time, an officially-registered TTF Instructor may make a formal request to the Coordinating Committee that a decision shall be made on any subject.
- 5b. When making a request for a decision, the Instructor shall always provide full written details of the subject and the reason/s why he/she believes a decision is necessary.
- 5c. The National Secretary shall be responsible for ensuring that any necessary clarifications of the request are obtained, and then informing all TTF Registered Instructors of the full details of the submission. Apart from exceptional circumstances, all decisions shall normally be made within eight weeks of a completed request.
- 5d. All submissions shall be decided by a vote taken by all Registered Instructors, in accordance with their entitlements as decreed in this Constitution.
- 5e. At the earliest opportunity the National Secretary shall inform all Registered Instructors of the details of the decision that has been made and how the breakdown vote was achieved to reach that decision.
- 5f. In order to maintain the core values, mission and democratic structure of the Traditional Taekwondo Federation any changes to the Constitution and its approved addenda can only be made by a majority of at least 80% of Registered Instructors.

Article Six - Voting Entitlement

- 6a. All Registered Instructors shall be expected to vote on all matters put before them by the Coordinating Committee and, to ensure equanimity, they shall be entitled to vote proportionally to their officially-registered, licence-holding student membership, which shall be as follows:
- An Instructor with between 2 and 10 members shall be entitled to one vote.
 - An Instructor with between 11 and 29 members shall be entitled to two votes.
 - An Instructor with between 30 and 99 members shall be entitled to three votes.
 - An instructor with 100 or more members shall be entitled to four votes.

Article Seven - Administration

- 7a. The Committee Chairman shall be responsible for establishing and maintaining a suitable Bank Account for the TTF. In order to ensure that all financial and other commitments are always fully met the Committee Chairman shall be responsible for all accountancy issues and for settling any debts that may be incurred by the TTF.

Article Eight - Amendments

- 8a. As specified in the Procedures for Decision Making, any Registered TTF Instructor may request that any details of this Constitution and Rules and Regulations be altered, amended or deleted, and this shall be decided by a majority under the established voting procedures.
- 8b. The only exceptions to 8a are in respect of issues where any changes would breach the requirements of National Laws or the membership requirements of the National Governing Body for standards of instruction and behaviour for Taekwondo practitioners in the United Kingdom.

Article Four - Expulsions

- 9a. In the event that the Coordinating Committee is made aware that any Affiliated Group, Instructor or Member is in breach of the requirements of this Constitution or these Rules and Regulations, the said party shall be considered for expulsion from the TTF under the procedures detailed herein.
- 9b. In the first instance, no Affiliated Group, Instructor or Member shall be expelled or suffer any other penalty without first being given an opportunity to know the details of the case against them and then given the opportunity to answer the case before any expulsion or other penalty is imposed.
- 9c. Any Instructor or Member shall suffer expulsion in the event that it is proven that they are in possession of any criminal convictions that are within the list prescribed by the Body officially recognised by the British Government for standards of instruction and behaviour for Tae Kwon-Do Instructors and Students.
- 9d. In the event that a complaint from any TTF-Affiliated Group, Instructor or Member is made regarding the activities or behaviour of another Affiliated Group, Instructor or Member, then any decision regarding expulsion shall be made in the described Procedures for Making a Decision.

- 9e. Any Registered Instructor may suggest the imposition of any lesser penalty than expulsion, such as but not confined to a period of suspension or a limitation of activities.

Rules & Regulations

R1 BLACK BELT MEMBERS

i. Adult Black Belt Member

Any person aged 18 years or more who has successfully passed the appropriate grading examination.

ii. Junior Black Belt Member

Any person under 18 years of age who has successfully passed the appropriate grading examination.

iii. Registered Instructor

Any Black Belt aged 18 years or more who has completed a School Registration form, provided they have passed the appropriate Instructors Training Course and possess valid Professional Indemnity Insurance.

iv. Assistant Instructor

Any Black Belt who helps or aids a Registered Instructor, provided they have passed the appropriate Instructors Training Course and possess valid Professional Indemnity Insurance.

R2 STUDENT MEMBERS

Any person who has completed the approved application document, paid the appropriate fees and is in possession of a currently valid TTF licence.

R3 HONORARY MEMBER

A person may be granted honorary membership of the TTF upon a majority decision resulting from a valid vote by Registered Instructors.

R4 LICENCE AND GRADING BOOKLET

All Members must possess a Licence Booklet containing their personal details, and must ensure that their application to renew their TTF membership is paid at least 6 weeks before the date of expiry.

R5 TRAINING PREMISES

i. School

Any training location that is registered with the TTF and under the supervision of an approved, qualified and registered Black Belt Instructor.

ii. New Training Premises

When considering any new premises Instructors must always behave in an ethical manner in relation to existing TTF schools and their Instructors. Any new premises must always be confirmed to the TTF Head Office in writing for Committee approval no less than 30 days prior to that new premises opening.

R6 NEWSLETTERS

These will be published regularly and are for the benefit and information of all Instructors, Black Belts and Colour Belts. One newsletter per registered school will be sent to the nominated person and it is their duty and responsibility to ensure that members of the school are given the opportunity to see the newsletter.

R7 LICENCE

Before being permitted to participate in any training activities, all members must have a School Membership Booklet which must contain details of their promotions and current rank, together with a currently-valid TTF Membership number.

R8 QUALIFICATIONS

Anyone wishing to join the TTF must have suitable evidence to validate their grade and, where deemed necessary, they must also be prepared to submit themselves for further assessment by an authorised Examiner.

R9 DISPUTES

In any dispute involving any members of the TTF all details must first be placed before the Coordinating Committee. Should the dispute not be resolved to the satisfaction of all parties concerned, the matter will become subject to a vote of Registered Instructors, as per Article Five of the Constitution.